



POLICY TITLE

Amendment of Educational Policies

PURPOSE AND SCOPE

This policy outlines the process and authority to amend educational policies.

RESPONSIBLE PARTY AND REVIEW CYCLE

Vice Dean for Education and Education Committee shall review this document within each even-numbered fiscal year.

LCME REFERENCE(S)

LCME 8.1: Curricular Management

HISTORY OF APPROVALS AND UPDATES

Approved by CMPC January 27, 2005

Approved by Dean Golden March 8, 2005

Approved by Education Committee February 20, 2012

Approved by Education Committee July 20, 2015

Approved by Education Committee July 16, 2018

POLICY

The Educational Policies can be amended only through the following process:

1. The Vice Dean for Education initiates the proposed amendment. The amendment may be initiated in consultation with or as a result of suggestions from interested groups or individuals both inside and outside the office of the Vice Dean for Education.
 - a. The Vice Dean for Education is responsible for appointing or assembling appropriate groups, as necessary, to research and develop amendments after they are initiated.
2. The relevant committees and/or staff develop the proposed amendment after conducting research and gathering input. These committees/staff will then submit the proposal to the Vice Dean for Education.
3. The Vice Dean for Education forwards the proposed policy to the Education Committee for its review and approval.

PROCEDURE(S): N/A



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DEFINITION(S): N/A